

- Completion of eRAPIDS Work Program screen Request Corrective Payment. See the RAPIDS intranet website for Work Programs Desk Guide containing instructions for requesting corrective payments.

C. REASONS FOR CORRECTIVE PAYMENTS

Corrective payments for Support Services and training contracts may be made only under the following circumstances:

- The maximum support service payment amount has been exceeded and a promise of payment has been made to a vendor using a BA-67.
- Payment made to incorrect vendor and vendor will not return the payment to DHHR.
- Local office has been billed for transportation payments for multiple months by the vendor exceeding the current month maximum.
- Payment due to Fair Hearing decision.
- Transportation payment is owed to client for a previous month or months and will exceed the current month maximum.
- Payment made to but never received by client and maximum has been or will be reached * (IFM fraud investigation related only).
- State Office approved Vocational Training Contract exceeds \$600.
- Other reason approved by State office.
- Replacement of Support Services checks to clients must not be made by Supervisors or Workers under any circumstances. The procedure that is listed in Section 24.14,F for replacement of undelivered, lost, stolen, or destroyed checks must be followed.

For any additional situations not listed above, please contact the Division of Family Assistance, Family Support Unit.

D. DISPOSITION OF CORRECTIVE PAYMENT

The Family Support Unit will notify the WV WORKS Supervisor, via e-mail, regarding the approval or denial of the corrective payment.